



Central States Region Alliance for Community Media General Meeting Minutes

August 18, 2016

CS-ACM Board Members:

Present: Ashley Berens, Norm Compton, Mark Monk, Steve Sobel, Melissa Bondy

Absent: Laura Rose, Jan Howard, Elizabeth Lord Cary, Beth Mitchell, Otto Boschet, Alysha Schlundt-Bodien

- I. Call to order – no quorum, Executive Board Meeting Minutes
- II. Review of the 2016 Budget (Compton & Discussion)
 - a. Spring Conference – we spent more money than we thought (\$1,200 instead of \$400), but we are able to pay the bills just fine.
 - b. Use MailChimp instead of Constant Contact?
- III. Changes to the line items for Web Site Maintenance \$600 & Web Site Development \$400 (Monk & Discussion)
 - a. Amount of expense was not expected, invoice is \$1,200, line item budget was \$400
 - b. As a board, we approved \$400
 - c. Was the \$1,200 cost known – the initial quote was apparently more
 - d. This new website is not an outgoing cost, it will save us approximately \$300/year instead of Kelly White
 - e. Need to adjust the line item
 - f. Motion: Adjust the budget to reflect the charges of \$1,200 for the website invoice from Krista Maggard.
 - i. Motion: Sobel, Second: Bondy (M/S/P)
 - ii. If any line item is going to be extended, this needs to be discussed as a whole board.
- IV. Philo Competition Update (Bondy & Discussion)
 - a. Melissa needs committee help
 - i. Best Of Nominees- whole other contest in itself – there are roughly 123 videos nominated. Who will organize this? Or we scrap this option all together????
 - ii. Make Finalist certificates (I've done in past in Word doc)
 - iii. Make/Order finalist plaques (Norm has done in past)
 - iv. Send back feedback to producers?

- v. Create Invoices (I've done in past, have template)
 - vi. Email PDF Invoices (Norm has done in past)
 - b. FilmFreeway front-end is great with submissions, but the backend is hard and crazy with this many submissions
 - c. A lot of people submitted, getting judges was very hard, actual judging was easy
 - d. Mark suggested to put in the FilmFreeway ID number in
 - i. Judges need to put in the exact title, and it needs to be more spelled out as professional, non-professional and student
 - e. Student category added a lot more work – 26 entries out of 203 entries
 - i. Do we limit the categories to students?

- V. 2016 Philo: Richmond, IN Update (Monk & Discussion)
 - a. Not seen any paperwork that confirms day, price
 - b. Nothing has been set in stone

- VI. CS-ACM Election Update (Monk & Discussion)
 - a. Process went fine, some tech issues
 - b. We were short 2 names

- VII. Spring Conference 2017 (Sobel & Discussion)
 - a. In Cincinnati, Ohio
 - b. What do we need?
 - c. Local Committee is set-up

- VIII. Old Business (Discussion)
 - a. Spring Conference 2017 (Sobel & Discussion)
 - i. In Cincinnati, Ohio
 - ii. What do we need?
 - iii. Local Committee is set-up

- IX. New Business (Discussion)
 - a. Financials (Norm)
 - i. \$50 is still owed to WNIT in South Bend, we had our Board Meeting there
 - 1. Don't pay it
 - ii. Norm moved money from Paypal to our Checking account.
 - iii. We already have 3,200.71 in our Checking account and 4,009.92 in our Savings account.
 - b. We are assuming Chip Bergquist will be transitioned to Treasurer
 - c. October 28, 2016 transfer of finances (At Philos)
 - d. What is the cost of an audit?
 - e. We can amend current budget to include audit, or approve the amount January 1, 2017
 - f. New Treasurer needs this for safety
 - g. Could the audit start in September? Could be done by Thanksgiving.

h. Get us a real cost after talking to Chip

X. Adjournment at 12:03 PM