Central States Region Alliance for Community Media
General Meeting Minutes

August 18, 2016

CS-ACM Board Members:
Present: Ashley Berens, Norm Compton, Mark Monk, Steve Sobel, Melissa Bondy
Absent: Laura Rose, Jan Howard, Elizabeth Lord Cary, Beth Mitchell, Otto Boschet, Alysha Schlundt-Bodien

I. Call to order – no quorum, Executive Board Meeting Minutes

II. Review of the 2016 Budget (Compton & Discussion)
   a. Spring Conference – we spent more money than we thought ($1,200 instead of $400),
      but we are able to pay the bills just fine.
   b. Use MailChimp instead of Constant Contact?

III. Changes to the line items for Web Site Maintenance $600 & Web Site Development $400
     (Monk & Discussion)
     a. Amount of expense was not expected, invoice is $1,200, line item budget was $400
     b. As a board, we approved $400
     c. Was the $1,200 cost known – the initial quote was apparently more
     d. This new website is not an outgoing cost, it will save us approximately $300/year
        instead of Kelly White
     e. Need to adjust the line item
     f. Motion: Adjust the budget to reflect the charges of $1,200 for the website invoice from
        Krista Maggard.
           i. Motion: Sobel, Second: Bondy (M/S/P)
           ii. If any line item is going to be extended, this needs to be discussed as a whole
               board.

IV. Philo Competition Update (Bondy & Discussion)
    a. Melissa needs committee help
       i. Best Of Nominees- whole other contest in itself – there are roughly 123 videos
          nominated. Who will organize this? Or we scrap this option all together?????
       ii. Make Finalist certificates (I’ve done in past in Word doc)
       iii. Make/Order finalist plaques (Norm has done in past)
       iv. Send back feedback to producers?
v. Create Invoices (I've done in past, have template)
vi. Email PDF Invoices (Norm has done in past)
b. FilmFreeway front-end is great with submissions, but the backend is hard and crazy with this many submissions
c. A lot of people submitted, getting judges was very hard, actual judging was easy
d. Mark suggested to put in the FilmFreeway ID number in
   i. Judges need to put in the exact title, and it needs to be more spelled out as professional, non-professional and student
e. Student category added a lot more work – 26 entries out of 203 entries
   i. Do we limit the categories to students?

V. 2016 Philo: Richmond, IN Update (Monk & Discussion)
a. Not seen any paperwork that confirms day, price
b. Nothing has been set in stone

VI. CS-ACM Election Update (Monk & Discussion)
a. Process went fine, some tech issues
b. We were short 2 names

VII. Spring Conference 2017 (Sobel & Discussion)
a. In Cincinnati, Ohio
b. What do we need?
c. Local Committee is set-up

VIII. Old Business (Discussion)
a. Spring Conference 2017 (Sobel & Discussion)
   i. In Cincinnati, Ohio
   ii. What do we need?
   iii. Local Committee is set-up

IX. New Business (Discussion)
a. Financials (Norm)
   i. $50 is still owed to WNIT in South Bend, we had our Board Meeting there
      1. Don't pay it
   ii. Norm moved money from Paypal to our Checking account.
   iii. We already have 3,200.71 in our Checking account and 4,009.92 in our Savings account.
b. We are assuming Chip Bergquist will be transitioned to Treasurer
c. October 28, 2016 transfer of finances (At Philos)
d. What is the cost of an audit?
e. We can amend current budget to include audit, or approve the amount January 1, 2017
f. New Treasurer needs this for safety
g. Could the audit start in September? Could be done by Thanksgiving.
h. Get us a real cost after talking to Chip

X. Adjournment at 12:03 PM